



28 January 2018

SUBJECT: 2018 Certified Emergency Manager / Associate Emergency Manager Workshop

1. **PURPOSE:** The purpose of this document is to provide information on Emergency Management Professionals of Hawaii (EMP-HI) 2018 Certified Emergency Manager (CEM) / Associate Emergency Manager Workshop.

2. **OBJECTIVE:** To assist emergency management personnel throughout the State of Hawaii achieve professional accreditation through the exchange of best practices and lessons-learned, providing local mentorship, and helping answer questions related to the International Association of Emergency Managers' (IAEM)¹ certification program.

3. **WORKSHOP DETAILS:**

- a. **WHO:** The workshop is open to EMP-HI members. You can register online to attend from the EMP-HI home page at <https://emp-hawaii.org>.
- b. **WHAT:** The workshop will focus on the requirements to become CEM / AEM certified, answer questions related to the certification process, share lessons-learned from recent EMP-HI members that achieved professional accreditation, and assign a local mentor that help you with your application and exam preparation. The workshop will be led by local certified emergency managers who are familiar with the accreditation process, have served in various IAEM roles, and have successfully mentored other EMP-HI members to CEM / AEM accreditation. Additional CEM / AEM EMP-HI representatives will also be attendance to answer questions and contribute to the workshop. The workshop will be your opportunity to learn about comprehensive emergency management certification. Comprehensive emergency management includes all four phases of disaster activity: mitigation, preparedness, response and recovery for all risks—attack, man-made, and natural. Integrated emergency management includes all actors / stakeholders.
- c. **WHEN:** 27 March 2018, 6:30PM - 8:00PM
- d. **WHERE:** Hawaii Chapter, American Red Cross, 4155 Diamond Head Rd, Honolulu, HI 96816

4. **CONTACT INFORMATION:** For more information about the CEM / AEM workshop, you can contact EMP-HI at empofhawaii@gmail.com.

¹ You can learn more about IAEM at <http://www.iaem.com>